

OPEN MEETINGS RESOLUTION

WHEREAS, the Brazos Mutual Domestic Water Consumers Association met for a regular meeting via conference call on Sunday, January 23, 2022 at 2:00pm as required by law; and

WHEREAS, Section 10-15-1 (B) of the Open Meetings Act (NMSA 1978 § 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policy-making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking action within the authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1 (D) of the Open Meetings Act requires the Board to determine annually what constitutes reasonable notice of its public meetings:

NOW, THEREFORE, be it resolved by the Board that:

- 1) All meetings of the board shall be held in Albuquerque or in the Brazos, usually at 2:00pm on Sundays, or as indicated in the meeting notice.
- 2) Unless otherwise specified, regular meetings shall be held quarterly in Albuquerque or Brazos.
- 3) The annual meeting is usually held in Albuquerque in late April. Annual Letter will be sent out in advance of the meeting with details for meeting location, date and time.
- 4) The agenda will be available at least seventy-two hours prior to the meeting from the board president.

- 5) For the purpose of regular meetings described in paragraph 2 of this resolution, notice requirements are met by placing the location, date, and time of meeting on the Website or Community Bulletin Board.
- 6) Special meetings may be called by the Chair or a majority of the members upon three- (3) day's notice. The notice shall include an agenda for the meetings or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least seventy-two (72) hours before any special meeting.
- 7) Emergency meetings will be called only under unforeseen circumstances, which demand immediate action to protect the health, safety, and property of citizens or to protect the public body from substantial financial loss.
- 8) In addition to this information specified above, all notices shall include the following language:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meetings, please contact board president to see if a summary or other type of accessible format is needed.

- 9) The **Board** may close a meeting to the public only if the subject matter of such discussion or action is exemplified from the open meeting requirement under Section 10-15-1 (H) of the Open Meetings Act.

Passed by the **Board of Directors** on Sunday, January 23, 2022.



Vice-President



Secretary