

## **BRAZOS MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION, INC, (FINAL)**

BOARD MEETING WAS HELD VIA CONFERENCE CALL DUE TO COVID-19. PUBLIC NOTICE WAS PUT ON BULLETIN BOARD AND WEBSITE. MEETING WAS ON SUNDAY JANUARY 24, 2021 @ 2:00PM

Board Members Present: John Hoffman, Richard Dramer, David Oelschlegel, Eddie Kilmer, Marco Lucero, Arch Wells, Curtis Goodfellow, Jay Mason, and Jim Walker.

Members Absent: None

Minutes taken by David Oelschlegel.

Visitors: Jeff Albright

Mr. Hoffman called the meeting to order at 2:04pm

Mr. Lucero made a motion, 2<sup>nd</sup> by Mr. Dramer to approve the agenda. Motion Carried Unanimously

Mr. Wells made a motion, 2<sup>nd</sup> by Mr. Lucero, to approve the 12/6/ 2020 meeting minutes. Motion Carried Unanimously.

Mr. Wells made a motion, 2<sup>nd</sup> by Mr. Goodfellow to approve the 12/22/2020 meeting minutes. Motion Carried Unanimously.

Mr. Oelschlegel made a motion, 2<sup>nd</sup> by Mr. Walker to approve the December 2020 Treasurers report. Motion Carried Unanimously.

Jeff Albright spoke to the Website Registration. An extension has been filed and approved to be granted for another 6 months. We need to add maps, water distribution maps, RFP's for wells, and water consumption report for final registration approval.

Mr. Hoffman has tried to reach Tom Milk for months regarding the survey at the upper tank. Mr. Wells will attempt to reach out to Tom.

Mr. Lucero made a motion, 2<sup>nd</sup> by Mr. Walker to approve the transfer of: Lots 13 and 14 (Lot 14 has water service), Block 8, Brazos Lodge Estate, Unit 1 from Rudolph Walter and Alicia B. Walter Trust to Richard Danny Martinez and Tracy Ann Martinez. Motion Carried Unanimously.

Well Permit update: The public notice was published back on 12/10/2020 and all documents including classified, affidavit and have sent to the State Office. Clay Kilmer was going to follow-up with State personnel for make arrangements for final permit approval.

Mr. Wells made a motion, 2<sup>nd</sup> by Mr. Kilmer to approve the 2021 IPRA and Open Meeting Notice on the Website. Motion Carried Unanimously.

Review of Sierra Engineering Phase II contract. This proposal will provide Engineering support for Power, pumps, and plumbing connections from well to tank. John will reach out to Sierra for final version for signatures.

Mr. Mason made a motion, 2<sup>nd</sup> by Mr. Wells to accept the contract proposal providing the change from Solar Solution to Electrical. Motion Carried Unanimously

Mr. Dramer created a list of repairs to assist the board with potential problem areas. To date, none have been identified, other than random leaks to repair.

Mr. Mason made a motion, 2<sup>nd</sup> by Mr. Goodfellow to postpone the Annual Meeting in the Spring due to the uncertainty of the COVID-19 situation. All board members have agreed to stay on till next year to ensure that there are no vacancies on the board, and that board business may continue being conducted. The board wanted the community to know that it is not our best option but when you can only have 10 people attend, that would limit the meeting to 1 community member, along with the 9 board members. In an attempt to satisfy Government regulations and doing the right thing for the community, we feel this is our best choice. A newsletter will go out in the Spring informing the community of this decision and we trust everyone will understand. Motion Carried Unanimously.

Next meeting set for Sunday, February 21, 2021. Location TDB.

Mr. Wells made a motion, 2<sup>nd</sup> by Mr. Walker to adjourn the meeting. Motion Carried Unanimously

Meeting adjourned at 3:00pm