

BRAZOS MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION, INC. (FINAL)

BOARD MEETING WAS HELD AT 1521 CERRO VISTA RD. SW, ALBUQUERQUE, NM. 2:00PM ON SUNDAY JUNE 28, 2020.

Board Members Present: John Hoffman, David Oelschlegel, Richard Dramer, Jim Walker, Curtis Goodfellow, Clay Kilmer, Jay Mason, and Arch Wells.

Board Members Absent: Marco Lucero

Minutes taken by David Oelschlegel

Mr. Hoffman called the meeting to order at 2:04pm

Visitors: We had no visitors in attendance.

Mr. Mason made a motion, 2nd by Mr. Wells to approve the agenda. Motion Carried Unanimously

Mr. Wells made a motion, 2nd by Mr. Dramer to approve the 5/17/20 minutes. Motion Carried Unanimously

Mr. Oelschlegel made a motion, 2nd by Mr. Wells to approve the Treasurers report. Motion Carried Unanimously

Delinquent accounts were briefly discussed. Serna will be paid up in full by 7/4/20. Silva account is 3 years in arrears.

Mr. Mason made a motion, 2nd by Mr. Wells to have Mr. Hoffman send a demand letter to the Silva's, indicating they are being put on notice. Motion Carried Unanimously

Mr. Oelschlegel made a motion, 2nd by Mr. Mason to have Mr. Hoffman send a reminder letter to all others who are late on payment in current period. Motion Carried Unanimously

Transfers:

Mr. Mason made a motion, 2nd by Mr. Wells to approve the transfer from Joyce J. Cauthen to her son, Bruce Cauthen for Lot 38, Block 10, Unit 1, in the Brazos Lodge Estates. Motion Carried Unanimously

Chair was given to Mr. Walker, presiding:

Mr. Wells made a motion, 2nd by Mr. Mason to approve transfer Lot 12 Spruce Addition, Unit 1 of Brazos Lodge Estate from Ruth E Hoffman to John C Hoffman Revocable Trust. In addition, Lot 18, Spruce Addition, Unit 1 of Brazos Lodge Estates. Motion Carried Unanimously

Mr. Goodfellow made a motion, 2nd by Mr. Dramer to approve the transfer of Lot 1, & 2 Block 3, Brazos Lodge Estates, from Clay Kilmer to Edwin and Leslie Kilmer. Motion Carried Unanimously.

Mr. Walker gave the Chair back to Mr. Hoffman.

Mr. Kilmer gave an update on the Supplemental well project. The well drilling and development is completed. Well development and testing appear to produce a 5-7 GPM flow. At 7GPM there was some drawdown, however at 5 GPM flow the well continued replenishing with no drawn down. So, it's safe to say we have a 5 GPM well ready to go on-line for Phase II. This should double our current system

capacity once on-line. Well depth is around 260' with casing and screen down to 240'. Mr. Kilmer has begun the process of getting Supplemental Well Permit changed to a permanent production well. Some questions came back from the SEO, (State Engineering Office) regarding water rights and current 48 acre feet. Mr. Kilmer will follow-up getting the application completed and get a legal review on the water rights question.

Mr. Mason made a motion, 2nd by Mr. Wells, to have Jeff Albright contact the SEO to respond to questions on application and water rights. Mr. Kilmer will continue to provide assistance at no charge to the board. Motion Carried Unanimously.

Discussion on Stewart Brother well drilling invoice. Stewart is attempting to put a couple items that were out of scope.

Mr. Wells. Made a motion, 2nd by Mr. Dramer, to pay the invoice less the disputed charges. Invoice of \$107,280.81 will be reduced by \$5,483.94. for a total payment of \$101,796.87 plus tax. Motion Carried Unanimously.

Discussion on two (2) Engineering proposals by Martin and Martin, and Sierra Engineering for Phase II. Martin and Martin came in at \$42,524.00. Sierra Engineering came in at \$6,412.50.

Mr. Oelschlegel made a motion, 2nd by Mr. Mason, to engage Sierra Engineer firm for the Engineering project for Phase II providing Jeff Albright reviews and approves. Motion Carried Unanimously.

Discussion on Excavation and Plumbing contractors. Randy Terrazas is phasing out and may not be available for on-call activity any longer. We are currently using Mike Lopez for Excavation and Levi Sandoval for the plumbing with his license. There were two major leaks recently and this team corrected both in a prompt manner. The leaks were on Falls Creek Rd and Blue Jay Lane.

Mr. Mason made a motion, 2nd by Mr. Goodfellow to accept a loan resolution # of 2020-004 tied to the State of New Mexico Loan Funding Program for Phase II well project. Motion Carried Unanimously.

Mr. Wells made a motion, 2nd by Mr. Walker to authorize and pass the resolution to proceed with the State of New Mexico Loan Funding program. Resolution # is 2020-004. Motion Carried Unanimously

Discussion on rate schedule took place. Board understands this will need to be reviewed, however we will postpone to a later date after many of the costs/loans are evaluated after completion of Phase II well project.

Mr. Hoffman will assess the record keepers' expenses and provide a reimbursement amount to Mr. Mason asap.

Mr. Mason made a motion, 2nd by Mr. Wells to move \$49K from Fidelity Funds to New Mexico Bank & Trust to facilitate paying the Stewart Brothers invoice for the Phase I Supplement well. Motion Carried Unanimously.

Next meeting is set for Sunday, July 26, 2020 at 2:00pm. Meeting will be held at 1521 Cerro Vista Rd. SW in Albuquerque.

Mr. Oelschlegel made a motion, 2nd by Mr. Wells, to adjourn the meeting. Motion Carried Unanimously.

Meeting Adjourned at 4:20 pm.

