

**BRAZOS MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION, INC. (FINAL)**

BOARD MEETING WAS HELD VIA CONFERENCE CALL ON SUNDAY, FEBRUARY 27, 2022 AT 2:00PM.  
PARTICIPATION WAS ENCOURAGED AND POSTED ON WEBSITE.

Board Members Present: Richard Dramer, David Oelschlegel, Jim Walker, Arch Wells, Marco Lucero, Curtis Goodfellow, and Jay Mason.

Members Absent: Eddie Kilmer

Minutes taken by David Oelschlegel

Visitors: None

Mr. Walker called the meeting to order at 2:04pm

Mr. Wells made a motion, 2<sup>nd</sup> by Mr. Dramer to approve the agenda. Motion Carried Unanimously

Mr. Wells made a motion, 2<sup>nd</sup> by Mr. Goodfellow to approve the meeting minutes from 1/23/22. Motion Carried Unanimously

Mr. Oelschlegel made a motion, 2<sup>nd</sup> by Mr. Wells to approve the January 2022 Treasurers report. Motion Carried Unanimously.

Discussion on the PRC information we got from Jeff Albright. Any rate hike 2% or higher must be approved by the PRC with a great deal of administrative task associated with it. So, the rate hike we approved on 12/19/2021 along with the Rules and Regulation Change must be repealed. This matter will need to be taken up in the next billing cycle.

Mr. Lucero made a motion, 2<sup>nd</sup> by Mr. Goodfellow to repeal the rate hike of 15% on 12/19/21 and revert back to the original rates. In addition, the Rules and Regulations were also modified to reflect this repeal. Roll call vote: Mr. Dramer=yes, Mr. Oelschlegel=yes, Mr. Walker=yes, Mr. Wells= yes, Mr. Lucero=yes, Mr. Goodfellow=yes, and Mr. Mason = yes. Motion Carried unanimously

Discussed the 40-year water plan. The State OSE will not issue us our permits on well 1a and the New Supplemental Well until we submit a 40-year plan. Mr. Albright put together a 146-page plan and it was submitted to the OSE in February. This was a tremendous amount of work, but it is done for now. There may be challenges or modifications but the plan is about as whole as we can get it. Just waiting on the OSE for the final permits to be issued.

Mr. Lucero, Mr. Dramer, and Mr. Wells had the task of solving our backhoe operator issue. Mr. Lucero reported he had discussions with Mike Lopez and he is agreeable to run Jose Jaramillo's work through his license. Both seemed agreeable to this arrangement. Jose, just did not want to have a 1099 issued to each year. So, both of these operators are back on. Mr. Dramer talked to numerous folks and found others willing to help us. David Sainz (505-697-7858), Russell Sand and Gravel (575-588-7933), Felie Atencio (505-927-1587), Joe Kline with Iron Horse (575-756-2476) were all agreeable to assist the BMDWCA for excavation work as needed.

We finally got our final NORA easement done, recorded with the County, and sent NORA a final check for line installation to the new Well site. NORA will install as soon as the weather breaks and they can get their equipment up the hill. Since there were delays over the easement, the original NORA estimate

that was approved, was \$12,518.74 which expired and the new estimate came to \$ \$13,986.37. An increase of \$1,467.63. This funding had already gone through the State Loan Contract so we have been reimbursed in the amount of \$ 12,518.74.

Mr. Mason made a motion, 2<sup>nd</sup> by Mr. Wells to approve the \$1,467.63 increase to complete the NORA project. Motion Carried Unanimously.

Mr. Walker submitted to the Legislature a Capital Outlay request of \$150,000 which was submitted on time for a rebuild of well house 3. There were some issues with drop down menu's where the BMDWCA was not on the list, however that got fixed. There was another similar utility in Los Ojos, but BMDWCA got fixed. Apparently, Los Ojos had applied for \$20K, while we applied for \$150K. Our \$150K has not yet shown up, so Mr. Walker is following up. Mr. Walker talked to Bill Conner with Rural Water and Mr. Conner is going to talk with our Rio Arriba State Rep to see what the issue may be and attempt to fix. So, we may have \$150K, \$20K or nothing based on these State errors. We do have another option with the SBOF for Grants and Loans should this Capital Outlay fail. We cannot move forward on the SBOF until we get a final answer from the Capital Outlay admin team.

At first, we thought we had to change our Bylaws in order to get any SBOF funding. We have later found out that is not necessary until prior to receiving of the funds, so at this point we are not changing the Bylaws. This will need to be taken up in the next billing cycle depending upon how the funding requests go.

Mr. Mason indicated we can now use Hinkle and Landers for one (1) more additional year for a total of 4 years of audits. Gretchen Denman, Bookkeeper has indicated she was ok with this plan since most of the data and past three (3) audits are in Hinkle possession.

Mr. Mason made a motion, 2<sup>nd</sup> by Mr. Lucero to stay with Hinkle and Landers for one (1) more additional year for the 2021 audit. Motion Carried Unanimously

Our bookkeeper has provided us the 2022-2023 Budget. It was reviewed and approved.

Mr. Mason made a motion, 2<sup>nd</sup> by Mr. Wells, to approve the 2022-2023 Budget Expense of \$147,556 along with a Revenue projection of \$158,341. Motion Carried Unanimously.

Mr. Mason made a motion, 2<sup>nd</sup> by Mr. Goodfellow to approve the State of NM Budget Resolution #3 and #4 for 2022-2023. Motion Carried Unanimously

Annual meeting has been set for Saturday, May 28<sup>th</sup> @ 10am at the Brazos Fire Station.

#### **Other Business:**

Mr. Walker has made a request with Rio Arriba County for 2 additional pallets of bottled water to store at the Fire Station. No word yet.

Mr. Lucero made a motion, 2<sup>nd</sup> by Mr. Dramer to remove John Hoffman's name from our business checking accounts at Fidelity and New Mexico Bank and Trust, and add Mr. Oelschlegel and Mr. Walker as backups for signature authorization. Motion Carried Unanimously

Snow is starting to melt so we need to work with Levi to resume finding the leak as soon as it is possible. Same applies to getting NORA and File Construction back engaged on the well project.

Mr. Walker will discuss with Catherine Praise water the issue of getting the lower tank assigned to the Fire Department along with the plumbing that may be required. Mr. Walker will report back at the next meeting.

The next meeting has been set for Saturday, April 9<sup>th</sup>, 2022 at 2:00pm.

Mr. Wells made a motion, 2<sup>nd</sup> by Mr. Lucero to adjourn the meeting. Motion Carried Unanimously.

Meeting adjourned at 3:26pm