

FINAL
BRAZOS MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION, INC.
November 13, 2022 Regular Meeting Minutes

MEETING WAS CALLED TO ORDER by Bob Cooke, President, at 9:00 a.m. at the Volunteer Fire Station, Upper Brazos.

Directors Present:

Bob Cooke, President
Jimmy Banister, Vice President (Google Meet)
Deej Banister, Secretary
Scott Eliason, Treasurer (Google Meet)
Ryan Costanza (Google Meet)
Amanda Urioste

Director Absent:

Chris Dennison

Public Present:

Alec Urioste
Martha Banister (Google Meet)
Irv Lindemuth (Google Meet)
Jay and Regina Mason (Google Meet)

APPROVAL OF AGENDA:

Amanda Urioste made a motion to approve the agenda. Deej Banister seconded; the motion unanimously carried.

APPROVAL OF THE MINUTES:

The draft of Board Meeting Minutes for October 23, 2022 was presented to the Board for approval. Amanda Urioste made a motion to accept the minutes as presented. Jimmy Banister seconded; the motion unanimously carried.

After approval of the October 23, 2022 Minutes, Bob Cooke turned the President's position over to Amanda Urioste.

NEW BUSINESS:

Sandoval's report for water system/well updates:

1. Recharged the CL2 in wells 1-1A and 3
2. Called Cal Val representative and informed him the Board wanted only the repair kit for the valve brain center.

3. Continued to monitor for leaks since we are still losing water.
4. Installed the meter hook up at 18 Rainbow Lane—additional home.
5. Ordered gravel for repairing the road that was impacted by the meter hook up at 18 Rainbow Lane.

Water Loss in Middle Tank:

A loss of water in the middle tank was reported to Jimmy Banister by a BMDWCA member on Wednesday, 11/9/22. The middle tank had fallen 4 feet. Jimmy Banister texted Levi of the concern. This is Levi's reply: "Not to worry, I shut the middle tank to avoid a spill—everything is OK! I am going to let the lower tank draw down halfway and I will open valve. This will avoid going down into the elevation control valve manhole every day. Pass the word on. Thanks, Levi "

Scott Eliason needs update information on Well #4. He is concerned about the warranty—Do we have a Warranty? If so, when does it expire? What is the water production for Well #4? Is Well #4 deep enough? Amanda Urioste will contact John Schrandt, Sierra Engineering Solutions, for verification and let Scott Eliason know of her findings.

Scott Eliason also asked if any documents regarding Well #4 and/or other infrastructure/budget have been received from the previous Board--elected 5/28/22 and dissolved 10/2/22. Bob Cooke indicated that he received Treasurer information from Karen Adam.

Fiscal Year Discussion:

A decision was made to schedule a four-hour working meeting sometime in January to discuss current and ongoing BMDWA needs—we should have a more accurate account of our financial standing at that time. Also, this will allow us more time to gather information at the regular meeting in December for consideration, review and action at the working meeting. Possible items for consideration for submission to the January meeting are: budget, infrastructure needs, R/Rs, Bylaws, webpage and rescinding previous invalid Board actions.

Review of Financials:

Scott Eliason spoke with Gretchen Denman regarding the progress being made on the current bookkeeping update. He indicated that she is continuing to complete the financial standings. Gretchen still needs statements from Fidelity and the materials that she forwarded to Karen Adam when Karen was elected Treasurer. These missing materials could aid in reconciling deposits with membership names. At this time, there is no record of who submitted payments.

Bob Cooke stated the Fidelity accounts were closed. Amanda Urioste will deliver Treasurer's materials that were given to Bob Cooke by Karen Adam to Scott Eliason.

Website Administration:

Amanda Urioste has spoken with Meredith Pond regarding the updating of the Webpage. Meredith indicated that she did not design the new webpage, but would be willing to make any changes or adjustments that we might request. She does not want to be the Webmaster. We need to decide if we want the Webpage, and if so, how we want the Webpage to appear—corrections, deletions, and additions. If we choose this Webpage, we will need to choose a Webmaster.

PUBLIC COMMENT: None

NEXT MEETING DATE AND LOCATION

Sunday, December 12, 2022 at 9:00 a.m., Upper Brazos VFD

ADJOURNMENT

Amanda Urioste called adjournment at 9:50 a.m.

Deej Banister
Secretary