**\*\*\*\*FINAL\*\*\*\***

**BRAZOS MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION, INC.**

**October 18, 2023 Special Meeting Minutes**

**MEETING WAS CALLED TO ORDER** at6:30 p.m. through Google Meets.

**Directors Present:**

Amanda Urioste, President

Jimmy Banister, Vice President

Deej Banister, Secretary

Scott Eliason, Treasurer

Chris Dennison

**Directors Absent:**

None

**Public Present:**

William and Madison Diaz (Attendance identified through text comment.)

Linda Mallender and Tavey Garcia

Ronald and Cindy Ridge

Karen and Mike Adam

Martha Banister

**APPROVAL OF AGENDA:**

Amanda Urioste, President, called for a motion to approve the agenda. Jimmy Banister made a motion to accept the agenda. Chris Dennison seconded; the motion unanimously carried.

**NEW BUSINESS:**

**1) Adoption of new Rules and Regulations:**

(a) Section I Introduction

(b) Section II Communication (1 & 2)

(c) Section III Definitions (1, 2, 3, 5b, 5c, 5d & 5e, 6, 6a & 6b, 7, 7a, 7b, 7e, 7f, 7g, 7h, 7i & 7j) (d) Section IV Membership Application (1, 2, 3, 4, 5, & 6)

(e) Section V Water Service (2 & 3)

(f) Section VI Billings (2, 8, 9, 9a, 9b, 9c & 9d, 10, 10a, 10b, 10c, 10d, 10e)

(g) New Section VII Unauthorized, Illegal or Delinquent Connections

(h) New Section VIII Rate Schedule

(i) New Section IX Water Availability, Use & User Obligation

(j) Section X Violations (1, 2, 3, 4a, 4b, 4c, 4d, 4e, 5, & 6)

(k) Section XI Installation, Maintenance & Repairs (1, 2, 3, 4, 5, 6, 7, & 8)

(l) Section XII Transfer of Membership (1, 2, 3, 4, 5, & 6)

(m) Section XIII Problems (1, 2, & 3)

Amanda Urioste, President, displayed the BMDWCA revisions for the Rules and Regulations. These have been reviewed by the BMDWCA attorney. Amanda read each section and asked if there were any changes to be made. Amanda requested a motion to accept each Section after the discussion.

The following motions were made:

**Section I Introduction****:** Amanda asked the Board if there were any changes to Section I Introduction? There were none. Amanda called for a motion to accept Section I Introduction as written. Jim Banister made a motion to accept Introduction. Chris Dennison seconded the motion; the motion unanimously carried.

**Section II Communication:** Amanda indicated that the Association website name is [www.upperbrazoswater.org](http://www.upperbrazoswater.org). Amanda asked the Board if there were any changes to Section II Communication? There were none. Amanda called for a motion to accept Section II Communication as written. Jim Banister made a motion to accept Communication. Deej Banister seconded the motion; the motion unanimously carried.

**Section III Definitions:** Amanda asked the Board if there were any changes to Section III Definitions? 6a Residential Use of Water was changed to: Any use of water for repairs or maintenance to a structure will require BMDWCA/Water operator confirmation and water availability. 9 Member was changed to: Any natural person, group of persons, association, trust, or unincorporated group, entity or commercial business who by application, has been approved and received a water user membership certificate in the Association. Amanda called for a motion to accept Section III Definitions, 6a and 9, as changed. Jim Banister made a motion to accept the Definitions. Chris Dennison seconded the motion; the motion unanimously carried.

**Section IV Membership Application:** Amanda asked the Board if there were any changes to Section IV Membership Application? There were none. Amanda called for a motion to accept Section IV Membership Application as written. Jim Banister made a motion to accept the Membership Application. Deej Banister seconded the motion; the motion unanimously carried.

**Section V Water Service:** Amanda asked the Board if there were any changes to Section V Water Service? Item 4 was changed to: Representatives of the BMDWCA will have the right to enter an active user’s property during reasonable hours for the purpose of meter reading, inspection, repair and/or service. This does not include access to any dwelling or other structure on the property. Amanda called for a motion to accept Section V Water Service, Item 4, as changed. Jim Banister made a motion to accept the Water Service. Scott Eliason seconded the motion; the motion unanimously carried.

**New Section VI Billings:** Amanda asked the Board if there were any changes to Section VI Billings? Item 6 was changed to: A copy of the contractor’s license and a certificate of insurance with the BMDWCA listed as insured on the policy shall accompany the request for installation. Amanda called for a motion to accept Section VI Billings, Item 6, as changed. Jim Banister made a motion to accept the Billings. Chris Dennison seconded the motion; the motion unanimously carried.

**New Section VII** **Unauthorized, Illegal or Delinquent Connections****:** Amanda asked the Board if there were any changes to Section VII, Unauthorized, illegal or Delinquent Connections? Item 1, was changed to: Any use of water for repairs or maintenance to a structure will require BMDWCA/Water Operator confirmation and water availability. Amanda called for a motion to accept Section VII as changed. Jim Banister made a motion to accept the Unauthorized, Illegal or Delinquent Connections. Chris Dennison seconded the motion; the motion unanimously carried.

**New Section VIII Rate Schedule:**  Amanda asked the Board if there were any changes to Section VIII Rate Schedule? Section VIII, Item g, was changed to read: Leakage fines will double after 2nd occurrence. Amanda called for a motion to accept Section VIII, Rate Schedule, Item g, as changed. Jim Banister made a motion to accept Rate Schedule. Chris Dennison seconded the motion; the motion unanimously carried.

**New Section IX Water Availability, Use, & User Obligation:** Amanda asked the Board if there were any changes to Section IX, Water Availability, Use, & User Obligation? There were none. Amanda called for a motion to accept Section IX, Water Availability, Use, & User Obligation as written. Chris Dennison made a motion to accept the Water Availability, Use, & User Obligations. Jim Banister seconded the motion; the motion unanimously carried.

**Section X Violations:** Amanda asked the Board if there were any changes to Section X Violations? There were none. Amanda called for a motion to accept Section X Violations as written. Chris Dennison made a motion to accept the Violations. Jim Banister seconded the motion; the motion unanimously carried.

**Section XI Installation, Maintenance & Repairs:** Amanda asked the Board if there were any changes to Section XI Installation, Maintenance & Repairs? There were none. Amanda called for a motion to accept Section XI Installation; Maintenance & Repair as written. Jim Banister made a motion to accept the Installation, Maintenance & Repair. Chris Dennison seconded the motion; the motion unanimously carried.

**Section XII Transfer of Membership:**  Amanda asked the Board if there were any changes to Section XII Transfer of Membership? There were none. Amanda called for a motion to accept Section XII Transfer of Membership as written. Jim Banister made a motion to accept the Transfer of Membership. Scott Eliason seconded the motion; the motion unanimously carried.

**Section XIII** **Problems:** Amanda asked the Board if there were any changes to Section XIII Problems? There were none. Amanda called for a motion to accept Section XIII Problems as written. Jim Banister made a motion to accept Problems. Chris Dennison seconded the motion; the motion unanimously carried.

**PUBLIC COMMENT:**

Amanda Urioste, President, indicated to those in attendance that this meeting had used the allotted time limit. and those requesting comment can submit their concerns by email for review at the next Regular Board Meeting.

**NEXT MEETING DATE AND LOCATION:** TBA

**ADJOURNMENT:** Amanda Urioste called adjournment at 9:31 a.m.

Deej Banister

Secretary

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