Brazos Mutual Domestic Water Consumers Association

Regular Board Meeting Minutes – Final

Regular Brazos Mutual Domestic Water Consumers Board Meeting

Tuesday, March 10 · 6:30 – 8:00pm

Time zone: America/Denver

Location: 1010 N Riverside Dr. Ste B, Espanola NM 87532 and via Google Meet

Google Meet joining info

Video call link: https://meet.google.com/pjc-vqfj-ivu

Or dial: (US) +1 302-364-6827 PIN: 776 535 380#

More phone numbers: https://tel.meet/pjc-vqfj-ivu?pin=1819086259435

1. Call to Order

President Teri Fahs called the regular meeting of the Brazos Mutual Domestic Water Consumers Association Board of Directors to order at 6:45pm.

2. Proof of Quorum

A quorum was present with the following board members being present: Teri Fahs, Rubel Martinez, Donna Casados, Charles Roberts , Ryan Costanza, and Jim Banister; business was conducted accordingly.

3. Proof of Notice of Meeting

Proper notice of the meeting was confirmed in accordance with the bylaws and the New Mexico Open Meetings Act.

4. Approval of Agenda

The meeting agenda was reviewed a motion was made by Teri to amend the presented agenda to add more time to the public comment section, motion seconded by Charles. Roll call vote called; motion approved.

Discussion occurred regarding governance matters including a meeting link error which delayed the meeting start. Jim Banister noted this could raise Open Meetings Act concerns. Secretary Donna Casados monitored the additional meeting to notify any participants of the correct meeting link; no additional attendees logged in.

- **Action:** Donna Casados will contact Nora Electric to identify which well corresponds to each of the three monthly bills.

7. Unfinished Business

a. **Apology Letter for DJ Bannister:**

Motion: Ryan Costanza moved to send an apology letter to DJ Bannister for a prior fraud report, arguing it was unauthorized and caused reputational harm.

Context: The report stemmed from Bannister paying a bookkeeper ($4k) after the president had instructed the board not to.

Arguments for Letter:

- The fraud report was unauthorized by the full board.
- The board later dropped a demand letter, creating a need for resolution.
- The issue was a bylaw violation, but not unique; past payments were also made without full board approval.

Arguments Against Letter:

- Bannister lacked official check-writing authority per board minutes and bank records.
- The payment violated bylaws requiring president/treasurer approval.
- The board dropped the demand letter because legal action was deemed too costly, not due to a lack of wrongdoing.

Vote: Motion failed 3-3 (Yes: Ryan, Rubel, Jim; No: Charles, Donna, Teri).

b. **Annual Meeting Date:**

Motion: Ryan Costanza moved to change the annual meeting to Monday morning to accommodate his Sabbath (Friday sunset–Saturday sunset); seconded by Jim.

Rationale: The board did not discuss the date as a group before it was posted, violating bylaws.

Counter-Arguments:

- **Historical Precedent:** The meeting has always been on Memorial Day Saturday for member convenience and to ensure quorum.
- **Quorum Risk:** A Monday meeting would likely fail to meet quorum, preventing critical votes (e.g., bylaw changes).
- **Member Input:** Public comment strongly favored the Saturday date.

Vote: Motion failed 3-2-1 (Yes: Ryan, Rubel, Jim; No: Charles, Donna; Abstain: Teri).

Outcome: Donna Casados moved to keep the meeting on Saturday, seconded by Charles. The motion passed 3-1-2 (Yes: Charles, Donna, Teri; No: Ryan; Abstain: Rubel, Jim), setting the date.

c. **Fidelity Account Closure:**

Rubel Martinez confirmed the account closure was for legitimate well expenses.

He will provide historical documents to Donna Casados and Martha Montoya for the audits.

8. New Business

Derelict Tank Removal:

Randy Terrazas will remove the derelict tank near Well 3.

Action: Rubel Martinez will get a written proposal from Terrazas for the April meeting.

10. Next meeting date and time

The next regular board meeting is scheduled for April 14, 2026.

11. Public Comment

12. Meeting Adjournment

Meeting adjourned at 8:45pm

Action Items

- **Rubel Martinez:**

- **Get a written proposal from Randy Terrazas for derelict tank removal.**
- **Send Fidelity account documents to Donna Casados and Martha Montoya.**

- **Donna Casados:**
  - **Contact Nora Electric to identify well-specific bills.**
  - **Retrieve 2021 bank statements from the bank for the audits.**
  - **Begin drafting the 2026-2027 budget with Martha Montoya.**
- **Ryan Costanza:**
  - **Present on satellite leak detection and water modeling at the April meeting.**
- **Teri Fahs:**
  - **Prepare bylaw revision proposals for the April meeting.**

Approved by the Board on: May 12,2026

Teri Fahs

Teri Fahs, President